

As of 12:00 p.m.
September 7, 1982

SCHEDULE OF EVENTS

Presentation Ceremony Awarding
the Medal of Freedom to
Ambassador Philip C. Habib
Tuesday, September 7, 1982

FROM:

Muffie Brandon

Muffie Brandon

4:30 p.m. Guests begin to arrive the East Gate and are led by Social Aides up the Grand Staircase to the State Dining Room for brief refreshments.

4:45 p.m. THE PRESIDENT AND MRS. REAGAN accompanied by Mrs. Habib arrive by helicopter on the South Lawn.

They are greeted by Secretary & Mrs. Shultz and Ambassador Habib on South Lawn and escorted back in to the Diplomatic Reception Room to meet with the Habib family.

PRESIDENT REAGAN and Ambassador Habib and Secretary Shultz will go directly to the Library on the ground floor for a brief consultation.

MRS. REAGAN proceeds directly to the elevator and the second floor.

Mrs. Habib and Mrs. Shultz escorted by Mrs. Brandon, will proceed to the lady's room on the ground floor and then proceed to the Red Room.

5:00 p.m. THE PRESIDENT will escort Ambassador Habib and Secretary Shultz via the elevator to the Red Room where they will meet MRS. REAGAN, Mrs. Habib, and Mrs. Shultz.

As soon as this has taken place, Social Aides will begin to seat guests in the East Room. All guests must be seated by 5:15 p.m.

Ambassadors have reserved seating in East Room. Ambassador Roosevelt will help identify them at doorway of East Room.

5:10 p.m. Secretary Shultz and Mrs. Shultz will enter East Room.

5:15 p.m. THE PRESIDENT AND MRS. REAGAN will escort Ambassador and Mrs. Habib down the Cross Hall into the East for the Medal of Freedom Ceremony.

PAGE 2

5:15 p.m.
cont'd.

They are announced into the East Room and proceed to the platform.

MRS. REAGAN will stand to THE PRESIDENT'S right and Mrs. Habib on Ambassador Habib's left on the platform. The President will read a proclamation and present the Medal of Freedom to Ambassador Habib.

5:25 p.m.

The conclusion of ceremony in East Room.

THE PRESIDENT AND MRS. REAGAN escort Ambassador and Mrs. Habib to the Blue Room for the formation of a receiving line. (In front of the fireplace.)

The receiving line will include:
THE PRESIDENT
MRS. REAGAN
Ambassador Habib
Mrs. Habib
Secretary of State Shultz
Mrs. Shultz

Social Aides will form the receiving line after Principals have departed the East Room in the Cross Hall through the Blue Room door; across the receiving line in front of the fireplace and out south door of Blue Room into the Red Room and into the State Dining Room.

5:40 p.m.

THE PRESIDENT and MRS. REAGAN, Ambassador and Mrs. Habib, Secretary and Mrs. Shultz join other guests for the reception in the the State Dining Room and Grand Foyer.

6:00 p.m.

Termination of reception in the State Dining Room.

Ambassador Habib's car will be at the North Portico.

TUESDAY Sept 7, 1982

- 4¹⁵ GUESTS ARRIVE STATE FLOOR FOR
MEDAL OF FREEDOM AWARD CEREMONY
FOR AMB. HABIB (322)
- 4³⁸ POTUS + 1ST LADY ARRIVE S. GROUNDS.
VIA HELO.
- 4⁴³ POTUS, 1ST LADY, HABIB FAMILY TO
2ND FLOOR
- 4⁴⁵ Robin Weir to 2ND FLOOR.
- 5⁰⁰ GUESTS TO EAST ROOM.
- 5¹³ POTUS + 1ST LADY WITH AMB HABIB
AND FAMILY TO STATE FLOOR FOR
CEREMONY/RECEPTION.
- 6⁰⁵ Julius Bengtsson to 3RD FLOOR
RM 326.
- 6¹² POTUS + 1ST LADY TO 2ND FLOOR.
- 6²⁰ ELAINE CRISPEN TO 2ND FLOOR.
- 6³⁰ GUESTS DEPART W.H.
- 7⁴⁵ DINNER FOR POTUS + 1ST LADY.
- 10⁵⁰ RETIRED

HOUSEGUEST

JULIUS BENGTSSON RM 326